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## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

18 August 21, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER



### BOARD OF SUPERVISORS

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August 21, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE AN AGREEMENT WITH DECADE SOFTWARE COMPANY, LLC, FOR  
AN ENVIRONMENTAL HEALTH PERMIT AND INSPECTION MANAGEMENT SYSTEM  
AND RELATED SERVICES UPON EXECUTION BY PARTIES THROUGH  
AUGUST 31, 2019  
(ALL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ( )  
DISAPPROVE ( )**

### **SUBJECT**

Request approval to award and execute an agreement with Decade Software Company, LLC, to provide software, maintenance, support and hosting services to the Department of Public Health for an Environmental Health Permit and Inspection Management System.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to execute an Agreement with Decade Software Company, LLC (Decade) to replace the current DPH Environmental Health Management Information System (EHMIS), a paper-based central processing system, with the Environmental Health Permit and Inspection Management System (EHPIMS), a web-based central processing system to support DPH's Environmental Health (EH) district offices (currently 16) and program areas (currently 24); effective on the date of execution, but not sooner than the Board approval date, for an initial term of eighty-four (84) months, at a total maximum obligation of \$5,790,847; 100 percent offset by the Environmental Health Trust Fund (EHTF).

2. Delegate authority to the Director of DPH, or his designee, to execute amendments to the Agreement with Decade that extend the term of the Agreement for five (5) additional 1-year terms at an estimated maximum obligation not to exceed \$850,000 per term; allow for the rollover of unspent funds from one extension term to the next extension term(s); and/or provide an increase or decrease in funding up to 10 percent above or below each term's annual maximum obligation, subject to review and approval by County Counsel and the Chief Information Officer (CIO), and notification to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director of DPH, or his designee, to execute change notices to the Agreement that authorize budget modifications; adjustments to scope of work tasks and/or activities; changes to hours of operation and/or service locations; correction of errors in the Agreement's terms and conditions; and/or addition of other professional services, provided the amounts payable under such change notices do not exceed the available amount of Pool Dollars (as described in Exhibit A).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH's EH to execute the Agreement with Decade to replace EHMIS with EHPIMS that will allow DPH EH's district offices and program areas to electronically process inspection and permit information.

EHPIMS is an off-the-shelf software package that has the ability to create new and renewal permits and licenses while allowing inspectors to electronically input data in an online or offline mode. EHPIMS also has the capability to process accounts payable and accounts receivable information for all permits and licensing fees. Additionally, EHPIMS can schedule all EH inspections (e.g., routine, re-inspections, and revisits) and store applications.

EHPIMS will be implemented in the following three phases:

#### **Phase One**

Phase One is pilot implementation of the system in one of the 16 EH District Offices. Phase One will interface with the County's Geographical Information System (GIS) and will be completed approximately ten (10) months from the effective date.

#### **Phase Two**

Phase Two is implementation of the system in the remaining 15 District Offices and 24 program offices. This phase will interface with several external organizations including the Agricultural Commissioner Weights and Measures (ACWM), the Environmental Toxicology Laboratory, and the Public Health Laboratory. The organizations provide automatic updates to the Public Health website with inspection data. Phase Two completion is approximately six to eight months following the completion of Phase One.

#### **Phase Three**

Phase Three is the implementation of the financial components of EHPIMS, including functions within the Treasurer and Tax Collector and DPH's Finance office. This phase will require an additional six to eight months following the completion of Phase Two.

Approval of Recommendation 2 will allow DPH to execute amendments to the Agreement that extend the term for five (5) additional 1-year terms, at an estimated maximum obligation of \$850,000

per term; allow for the rollover of unspent funds; and/or provide an increase or decrease in funding up to 10 percent above or below each term's annual maximum obligation.

Approval of Recommendation 3 will allow DPH to execute change notices to secure additional work (professional services; software modifications; and/or additional products, interfaces, customizations, or enhancements) and/or effect budget modifications, if necessary, as they correlate to the needs of DPH's EH for effective administration of the Agreement, provided the amounts payable under such change notices do not exceed the available amount of Pool Dollars.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total cost of the 7-year initial term of the EHPIMS Agreement is \$5,790,847 and consists of: a) \$4,002,917 for ongoing hosting, maintenance, and support services; b) \$1,208,000 (one time cost) for software configuration, implementation deliverables, training, and customization, as described in Exhibit A; and c) \$579,930 in pool dollars. All expenses are 100 percent offset by the EHTF. Pool dollars, though represented in Exhibit A as a flat recurring cost, will be spent in accordance with the need for change notices, and unspent pool dollar amounts will be rolled into future fiscal years (FY). Additionally, the optional licensing fees shown in Exhibit A in FY 2019-20 will be paid only if the County exercises this option.

Equipment costs depicted in Exhibit A are for mobile computing devices (tablet computers) and peripheral devices primarily used for field inspections (e.g., retail food/restaurant evaluations) and the supervision and quality assurance of field inspections. These costs include a 4-year replacement cycle. All equipment expenses are 100% percent offset by the EHTF.

The estimated cost of services for FY 2012-13 is \$266,887, including professional services, software, and training for EHPIMS Phase One implementation. The EHPIMS solution requires the purchase of portable tablet-like hardware and printers for use in performing field inspections. The estimated cost of this equipment for FY 2012-13 is \$900,000.

Funding for future FYs will be requested as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

For several years, DPH has been evaluating the need to replace the existing paper-based central processing system with a technologically advanced web-based central processing system that will allow DPH EH's district offices and program areas to electronically process inspection and permit information.

Upon the release of a second Request for Proposal (RFP) for EHPIMS and the resulting vendor selection, DPH entered into negotiations with Decade. County Counsel, outside Counsel, and the County's CIO also participated and provided input and oversight throughout the negotiation process.

As detailed below, Decade did not pass the financial review under the RFP. To mitigate risk to the

County, Decade agreed to and accepted a number of risk mitigation measures that were either already required as set forth in the RFP and/or were negotiated between the parties. In coordination with CEO Risk Management and Operations, County Counsel, and outside Counsel, DPH will implement the following risk mitigation measures:

1. **PERFORMANCE BOND:** Decade will have a performance bond in place in the amount of \$1,200,000 for the period from the start of the Agreement through the date of expiration of the Phase 3 warranty period following system acceptance (projected to be 2.5 years from the start of the Agreement), at which point the performance bond amount will be reduced to \$800,000 for one (1) additional year. The surety, Boston Indemnity Group, has indicated that it will bond Decade in the amount required by the County.
2. **HOLDBACKS:** DPH will hold back 20 percent of the price of each invoice submitted with respect to implementation of any EHPIMS Phase until the conclusion of the Warranty Period for that Phase (a minimum of five (5) months after the full implementation of each Phase). This is a reasonably high holdback percentage which is paid out only after the successful conclusion of the extended warranty period. The County is protected against failure by Decade to meet the required specifications set forth in the Agreement because the County maintains holdback rights and is not obligated to pay the full amount until full and successful implementation of each Phase.
3. **REFUND REQUIREMENTS:** Decade has also agreed to the County's requirement that if the County elects to partially terminate the Agreement for failure of one or more components of the software failing to complete various acceptance tests, Decade will refund the County 100 percent of the amounts previously paid to Decade that are associated with the affected component(s) of the software.
4. **PROFESSIONAL LIABILITY / ERRORS AND OMISSIONS:** The Professional Liability / Errors and Omissions (E&O) provision under the Agreement requires Decade to carry liability coverage in the aggregate amount of \$3,000,000. Decade will maintain this insurance during the term of the Agreement and will maintain such (E&O) coverage for a period of not less than three (3) years following the Agreement's expiration, termination or cancellation.
5. **INDEMNIFICATION:** Decade took no exceptions to the County's standard requirement of full defense and indemnity of County indemnities for the actions and omissions of Decade, Decade's agents, employees, officers, directors, or shareholders. Further, there is no limitation of Decade's liability in any amount.

The Agreement also contains certain applicable information technology provisions to protect the County in the event of Decade's deficient performance and/or breach of warranties, including intellectual property indemnification, assessment of credits for late delivery, failure to correct deficiencies timely, and termination for default.

The Agreement also contains all of the current County-required provisions, such as Consideration of Hiring GAIN/GROW Program Participants, Contractor Responsibility and Debarment, Compliance with Jury Service Program, Safely Surrendered Baby Law, County's Child Support Compliance Program, County's Defaulted Property Tax Reduction Program, including the provisions mandated by the Health Insurance Portability and Accountability Act of 1996, the Health Information Technology for Economic and Clinical Health Act. In addition, Decade is required to notify the County when the Agreement term is within six (6) months from expiration.

Decade is engaging Rackspace, Inc. ("Rackspace") as a subcontractor to provide hosting services

as required under the Agreement. The Agreement between Decade and Rackspace does not include all of the standard terms and conditions; however Rackspace did agree to comply with a number of provisions using commercially reasonable efforts, including the Safely Surrendered Baby Law, County's Defaulted Property Tax Reduction Program, Termination for Improper Consideration, Warranty Against Contingent Fees, Contractor Responsibility and Debarment, Restrictions on Lobbying, Performance During Civil Unrest, Contractor's Warranty of Adherence to County's Child Support Compliance Program, Recycled-Content Paper, Federal Earned Income Tax Credit, and Independent Contractor Status. Although the obligations of Rackspace under its agreement with Decade is substantively different than the corresponding obligations of Decade to the County, the differences are addressed by holding Decade responsible for its own actions and the actions of its subcontractors, under the County's higher level of obligations under the Agreement.

County Counsel has approved the Agreement as to form. Exhibit A is the EHPIMS FY payment schedule. Exhibit B is the Request for Proposals (RFP) posted on the LA County Online Bid webpage.

In addition, in accordance with your Board policy, outside Counsel, Mitchell, Silberberg and Knupp LLP, assisted in the negotiations, review and finalization of the Agreement, and recommends Board approval of the Agreement.

The CIO has reviewed and recommends approval of the actions. Attachment A is the CIO Analysis Report. The CEO has been advised of the recommended actions as well.

## **CONTRACTING PROCESS**

The RFP for EHPIMS was first released for qualified vendors to replace the existing EHMIS in February 2010. The County received four (4) proposals from Decade, Garrison Enterprises, Inc. (Garrison), HealthSpace USA, Inc. and Capita Technologies. Garrison was selected to enter into negotiations for EHPIMS. However, the County was unable to negotiate a satisfactory agreement with Garrison. The RFP was cancelled on June 16, 2011.

Subsequently, in September 2011, DPH released a second RFP to replace the existing EHMIS. The RFP was posted on the LA County Online Bid web page (Exhibit C), and the DPH's webpage. The second RFP now included a financial statement evaluation.

By the October 31, 2011 submission deadline, DPH received proposals from three (3) vendors. The three (3) vendors were Decade, Garrison Enterprises, Inc. (Garrison), and HealthSpace USA, Inc. (HealthSpace).

The Garrison proposal was disqualified due to failure to pass the financial statement evaluation minimum score threshold set forth in the RFP. The Garrison financial statement score was less than half of the passing score. The HealthSpace proposal was disqualified due to failure to meet the Statement of Work evaluation threshold set forth in the RFP. The disqualified proposals were deemed non-responsive to the RFP for failure to pass financial and RFP thresholds. Each of the disqualified proposers requested a Disqualification Review. The independent Disqualification Reviews were performed by subject matter experts not affiliated with the EHPIMS solicitation. Each Disqualification Review found that the disqualification was appropriate.

Decade also failed to pass the financial statement evaluation minimum score threshold set forth in

the RFP; however, the Decade score was 77 percent higher than the Garrison score. Also, unlike Garrison, Decade was able to demonstrate significant recent improvements in its financial strength and capability, scoring 92 points out of 100 on their financial statement evaluation for the most recent FY submitted. For both Decade and Garrison, DPH compared the most recent FY financial statements with the previous two FY financial statements. Unfortunately, Garrison was not able to demonstrate the same recent financial strength improvement as Decade. As permitted in Section 3.7.3 of the RFP, DPH exercised its discretion and waived this financial threshold requirement for Decade. DPH then required the various risk mitigation measures described above.

The Evaluation Committee consisted of representatives from various programs within DPH and external panelists who are experts in the subject matter. Proposals were evaluated in accordance with the Evaluation Methodology for Proposals – Policy 5.054 approved by your Board on March 31, 2009. As a result of the evaluation process, Decade was selected.

Decade has provided the proposed software product and services to some of the largest regulatory agencies in the United States, including the Los Angeles County Fire Department (Fire Department), Orange County Health Care Agency, Riverside County Community Health Agency, Sacramento County Department of Environmental Management, San Bernardino County Environmental Health Services, Seattle & King County Public Health, and the Southern Nevada Health District. Decade's current County contract with the Fire Department has been in place since 2001. In total, Decade has 41 Environmental Health Agency customers in California. Decade also has an extensive history in joint initiatives with the State of California and actively participates in the California Conference of Directors of Environmental Health (CCDEH). DPH did not receive any information indicating Decade had defaulted on any of their obligations with respect to other customers. DPH also contacted the Fire Department and many of Decade's references, and all indicated Decade has performed satisfactorily.

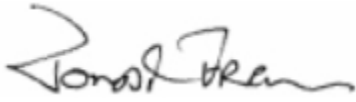
DPH has included an invoice credit in the Service Level Requirements in the Agreement which will be applied to the quarterly maintenance fees and hosting fees for unscheduled downtime and other unachieved service levels. Likewise, very specific service levels have been defined in the areas of software deficiencies, backup/disaster recovery, and software version releases and enhancements.

DPH has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the Agreement.

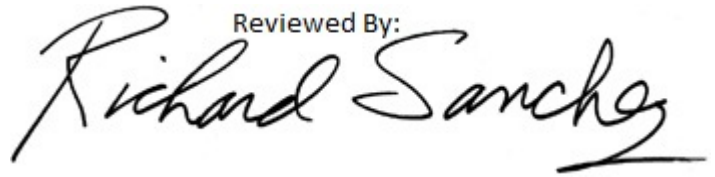
### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to automate its EH information; capture real-time inspection, violation, and payment information; improve capability to manage information within DPH EH programs; integrate with other County departments; and improve accuracy and data integrity.

Respectfully submitted,



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

Reviewed By:  


RICHARD SANCHEZ  
Chief Information Officer

JEF:ev

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Treasurer and Tax Collector



RICHARD SANCHEZ  
CHIEF INFORMATION OFFICER

ATTACHMENT A

Office of the CIO  
**CIO Analysis**

NUMBER:

**CA 12-15**

DATE:

8/1/2012

SUBJECT:

**Approval to Execute an Agreement with Decade Software Company, LLC for Environmental Health Permit And Inspection Management System and Related Services Upon Execution by Parties Through August 31, 2019**

RECOMMENDATION:

☒ Approve

☐ Approve with modification

☐ Disapprove

CONTRACT TYPE:

☒ New contract

☐ Sole Source

☐ Amendment to Contract #: Enter contract #.

☐ Other: Describe contract type.

CONTRACT COMPONENTS:

☒ Software

☐ Hardware

☐ Telecommunications

☒ Professional Services

☒ Third-Party Hosting Services

SUMMARY:

Department executive sponsor: Jonathan E. Fielding, M.D., M.P.H, Director, Department of Public Health

Description: Department of Public Health (DPH) is requesting: 1) Authorization to execute an Agreement with Decade Software Company, LLC, (Decade) for seven years with five 1-year extensions for licensing, customization, implementation, ongoing maintenance and support, and hosting of an Environmental Health Permit and Inspection Management System (EHPIMS); 2) Authorization to execute Agreement extensions and the ability to increase/decrease each term's annual maximum obligation by 10 percent; and 3) Authorization to execute change notices to the Agreement subject to available pool dollars.

Contract amount: \$5,790,847 (Initial 7-year term) + \$4,250,000 for five consecutive 1-year optional extensions.

Funding source: DPH Operations Budget – 100 percent offset by the Environmental Health Trust Fund

☐ Legislative or regulatory mandate

☐ Subvened/Grant funded



<b><i>Strategic and Business Analysis</i></b>	<b>PROJECT GOALS AND OBJECTIVES:</b> <p>The project's goals and objectives are to replace an existing obsolete, paper-based central processing system with a technologically advanced web-enabled central processing system that will allow DPH Environmental Health (EH) district offices and program areas to electronically process inspection and permit information.</p>
	<b>BUSINESS DRIVERS:</b> <p>EH currently uses an antiquated, highly paper-based array of products and systems for managing EH permits, inspections, and complaints. These various applications and processes have been in use by EH for the past 17 years. They have minimal functionality for only a select number of EH programs, and necessitate extensive duplicative manual processing to manage all of EH's day-to-day workloads.</p> <p>When completely implemented, EHPIMS will provide a consolidated, web-accessible system with extensive functionality to the entire range of EH programs and district offices, employing state-of-the-art technology and software tools. Field inspectors will be able to work in both online and offline modes, saving considerable time currently spent generating paper forms and managing paper-driven work flows.</p>
	<b>PROJECT ORGANIZATION:</b> <p>EH will lead the effort to implement the new application, working closely with the vendor through the development and implementation phases to ensure project success. Both the vendor and the County will assign dedicated project managers and implementation teams throughout the development and implementation process, with ongoing project oversight, status reporting, and formal problem resolution.</p>
	<b>PERFORMANCE METRICS:</b> <p>The project is being segmented into three (3) distinct phases, implementation of each subsequent phase being conditioned upon successful implementation of the previous phase. Deliverables are well defined, with risk being well managed and contract payments providing for 20 percent holdbacks to ensure vendor's successful and timely performance.</p>
	<b>STRATEGIC AND BUSINESS ALIGNMENT:</b> <p>Decade's flagship product, EnvisionConnect, aligns extremely well with the business needs of the Environmental Health Program, with a high degree of EH's desired functionality already contained within Decade's base product, thereby greatly minimizing the amount of customization needed. This product is currently being used extensively, both within and outside the State of California with a high degree of user satisfaction.</p>

**PROJECT APPROACH:**

The project will be implemented using a phased approach, with successful completion of each phase being a condition for implementation of the next phase. Phase 1 requires successful implementation in a pilot EH district office. Phase 2 would rollout EHPIMS in the remaining 15 EH district offices and 24 programs. Phase 3 would deploy the financial management aspects of EnvisionConnect. Formal implementation and data migration plans will be developed as key components of the overall project. The Project Control Document (PCD), the project's first major deliverable, will guide the project through to completion.

**ALTERNATIVES ANALYZED:**

The selection of the Decade EnvisionConnect product is the result of an open-competitive Request for Proposal (RFP) process commenced in September 2011. In total, there were three (3) companies that submitted proposals to the RFP, all of whom are prominent in the Public Health software development space, with Decade emerging as the highest rated vendor in that process.

**Technical Analysis****ANALYSIS OF PROPOSED IT SOLUTION:**

The EnvisionConnect product is a web-enabled, computer off-the-shelf (COTS) system that provides a vast amount of features including user-controlled page design, compliance tracking, permitting and licensing, financial management, complaint management, activity tracking, reporting and querying, document management, Geographic Information Systems (GIS) capability, and rapid integration with external systems.

The system will be externally hosted by Rackspace, a third-party provider. Rackspace is a leading Tier 1 Managed Hosting vendor that is rated as a leader in Managed Hosting Services by Gartner. EHPIMS will be hosted by Rackspace out of its Illinois data center. DPH and the Chief Information Office (CIO) conducted a site visit to the Rackspace data center and found it to meet or exceed all hosting and security-related requirements contained in the RFP.

DPH will also be purchasing hardware outside of this Agreement to support the project. This hardware consists of tablet computers and peripheral devices to be used during field inspections (e.g. restaurant grading) as well as for supervision and quality assurance.

**Financial Analysis****BUDGET:****Contract costs (Initial 7-year Term)****One-time costs:**

Hardware.....	\$ 0
Software.....	\$ 570,000 (\$70,000 of which is optional)
Services .....	\$ 638,000

**Ongoing annual costs:**

Hardware.....	\$ 0
Software.....	\$ 0
Professional Services .....	\$ 579,930
Maintenance & Support.....	\$ 2,553,200
Hosting Services .....	\$ 1,449,717

**Sub-total Contract Costs: \$ 5,790,847**

**Option Year(s) costs (5 1-year options)**

Hosting/Maintenance & Support... \$ 4,250,000 (5 years @ \$850,000/yr.)

**Sub-total Option Years Costs: \$ 4,250,000**

**Other County (non-agreement) costs:****One-time costs:**

Hardware .....	\$ 3,595,000
Software .....	\$ N/A
Services (ISD) .....	\$ N/A
County staff (existing) .....	\$ N/A
County staff (net new) .....	\$ N/A

**Sub-total one-time County costs: \$ 3,595,000**

**Ongoing annual costs:**

Hardware.....	\$ N/A
Software .....	\$ N/A
Services (ISD).....	\$ N/A
Services (Contractor) .....	\$ N/A
County staff (existing) .....	\$ N/A
County staff (net new) .....	\$ N/A

**Sub-total ongoing County costs: \$ N/A**

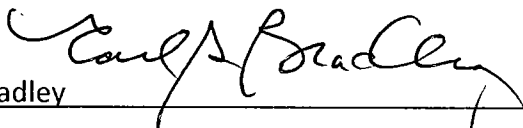

**Total one-time Contract costs: \$ 1,208,000**

**Total ongoing annual costs: \$ 4,582,847**

**Total Option Years costs: \$ 4,250,000**

**Total one-time County costs: \$ 3,595,000**

All contract sums will be funded through the Environmental Health Trust Fund.

<b>Risk Analysis</b>	<p><b>RISK MITIGATION:</b></p> <p>As with any COTS development project, there are always risks that a product will not be successfully customized and implemented. To mitigate this risk, the vendor was required to secure a \$1.2 million performance bond prior to execution of the Agreement. The vendor will be required to maintain this performance bond through the date of expiration of the Phase 3 warranty period following system acceptance (approx. 2 1/2 years), after which the bond amount will be lowered to \$800,000 for one (1) additional year, to correspond to the County's reduced risk at that time.</p> <p>Further, there are very stringent performance metrics established in the Agreement to which the vendor will be held responsible. Failure to perform in accordance with those standards will result in credits against ongoing maintenance, hosting fees or both.</p> <p>As it relates to potential security risks, the County Chief Information Security Officer (CISO) has carefully reviewed the project and did not identify any significant security risks or issues. A site visit to the vendor's proposed hosting facility was conducted jointly by the CISO and DPH's Departmental Information Security Officer (DISO) with no significant security concerns being noted. At the County's urging, RackSpace and Decade have finalized an agreement that incorporates many of the County's required contract terms and conditions, of which RackSpace will comply using commercially reasonable efforts. To further mitigate the County's risks, outside Counsel was engaged to assist with the negotiations, review, and finalization of the Agreement as required under Board policy.</p>
<b>CIO Approval</b>	<p><b>PREPARED BY:</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <u>Earl Bradley</u>  Name, Sr. Associate CIO </div> <div style="text-align: center;"> <u>8/1/2012</u>  Date </div> </div> <hr/> <p><b>APPROVED:</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <u>Richard Sanchez, County CIO</u> </div> <div style="text-align: center;"> <u>8-6-12</u>  Date </div> </div>

Please contact the Office of the CIO (213.253.5600 or [info@cio.lacounty.gov](mailto:info@cio.lacounty.gov)) for questions concerning this CIO Analysis. This document is also available online at <http://ciointranet.lacounty.gov/>

EHPIMS Fiscal Year Payment Schedule									
Vendor Cost	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	TOTAL COST INITIAL TERM
Phase 1 - Project Management	\$31,832.50								\$31,832.50
Phase 1 - Design/Planning	\$46,806.50								\$46,806.50
Phase 2 - Design/Planning	\$97,194.50								\$97,194.50
Phase 3 - Design/Planning	\$54,216.50								\$54,216.50
Phase 1 - Holdbacks	(\$15,727.80)								(\$15,727.80)
Phase 2 Design/Planning Holdback	(\$19,438.90)								(\$19,438.90)
Phase 3 Design/Planning Holdback	(\$10,843.30)								(\$10,843.30)
Phase 1 - Implementation		\$95,497.49							\$95,497.49
Phase 1 - Holdback Payment		\$15,727.80							\$15,727.80
Phase 1 - License Payment		\$170,000.00							\$170,000.00
Phase 2A&2B Testing		\$47,349.20							\$47,349.20
Phase 2A - Implementation		\$70,838.67							\$70,838.67
Phase 2B - Implementation		\$71,208.94							\$71,208.94
Phase 2A and 2B License Payment		\$230,000.00							\$230,000.00
Phase 2 Holdbacks		(\$83,879.36)							(\$83,879.36)
Phase 2 Holdback Payment			\$103,318.26						\$103,318.26
Phase 3 Holdback Payment			\$10,843.30						\$10,843.30
Phase 3 - Testing			\$30,763.88						\$30,763.88
Phase 3 - Implementation			\$92,291.63						\$92,291.63
Phase 3 Licenses			\$100,000.00						\$100,000.00
Total One Time Costs	\$184,040.00	\$616,742.74	\$337,217.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,137,999.80
Maintenance and Support Services	\$0.00	\$ 96,200.00	\$ 468,000.00	\$ 468,000.00	\$ 468,000.00	\$ 468,000.00	\$ 468,000.00	\$ 117,000.00	\$2,553,200.00
Hosting Services	\$0.00	\$ 189,717.46	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 60,000.00	\$1,449,717.46
Pool Dollars	\$82,847.14	\$82,847.14	\$82,847.14	\$82,847.14	\$82,847.14	\$82,847.14	\$82,847.16	\$ -	\$579,930.00
Total Ongoing Costs	\$82,847.14	\$368,764.60	\$790,847.14	\$790,847.14	\$790,847.14	\$790,847.14	\$790,847.16	\$177,000.00	\$4,582,847.46
Unlimited Licensing Option								\$ 70,000.00	\$70,000.00
<b>TOTAL</b>	<b>\$266,887.14</b>	<b>\$985,507.34</b>	<b>\$1,128,064.20</b>	<b>\$790,847.14</b>	<b>\$790,847.14</b>	<b>\$790,847.14</b>	<b>\$790,847.16</b>	<b>\$247,000.00</b>	<b>\$5,790,847.26</b>

#### EH Hardware/Equipment Costs to Support EHPIMS Implementation

Hardware/Equipment	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Cost
Equipment (tablets, printers)	\$900,000.00	\$590,000.00	\$250,000.00	\$115,000.00	\$580,000.00	\$580,000.00	\$580,000.00	\$0.00	\$3,595,000.00
<b>Total Equipment Costs</b>	<b>\$900,000.00</b>	<b>\$590,000.00</b>	<b>\$250,000.00</b>	<b>\$115,000.00</b>	<b>\$580,000.00</b>	<b>\$580,000.00</b>	<b>\$580,000.00</b>	<b>\$0.00</b>	<b>\$3,595,000.00</b>

<b>Total Budget Needed</b>	<b>\$1,166,887.14</b>	<b>\$1,575,507.34</b>	<b>\$1,378,064.20</b>	<b>\$905,847.14</b>	<b>\$1,370,847.14</b>	<b>\$1,370,847.14</b>	<b>\$1,370,847.16</b>	<b>\$247,000.00</b>	<b>\$9,385,847.26</b>
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### Bid Information

**Bid Number :** EHPIMS\_RFP\_No\_44

**Bid Title :** DEPARTMENT OF PUBLIC HEALTH ENVIRONMENTAL HEALTH PERMIT AND INSPECTION  
MANAGEMENT SYSTEM (EHPIMS) AND RELATED SERVICES REQUEST FOR PROPOSALS (No. 44)

**Bid Type :** Commodity

**Department :** Public Health Program & Services

**Commodity :** SOFTWARE-MICROCOMPUTER-ACCOUNTING/ FINANCIAL-BOOKEEPING-BILLING & INVOICING  
BUDGETING, PAYROLL, TAXES, ETC.

**Open Date :** 9/2/2011

**Closing Date :** 10/31/2011 12:00 PM

**Notice of Intent to Award :** [View Detail](#)

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The County of Los Angeles Department of Public Health, Environmental Health, has released a Request for Proposals to solicit proposals from qualified Proposers who can provide a commercial, web-accessible, off-the-shelf COTS Environmental Health Permit and Inspection Management System (EHPIMS) software solution that will allow the County to transition from a paper-based inspection, permit and licensing process, to an electronically-based inspection, permit and licensing process.

The EHPIMS RFP describes the functional, technical, and security requirements as well as criteria and procedures for the submission of proposals. Electronic copies of the RFP and Addendum(s) can be obtained directly through the internet at <http://publichealth.lacounty.gov/cg/index.htm> under the "Open Solicitations for Public Health" heading.

**Contact Name :** Jose Gomez

**Contact Phone# :** (000) 000-0000 Ext: N/A

**Contact Email :** [jgomez@ph.lacounty.gov](mailto:jgomez@ph.lacounty.gov)

**Last Changed On :** 10/5/2011 1:53:24 PM

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